

STUDY ENROLLMENT SURVEY

WHY GIVE THE STUDY ENROLLMENT SURVEY?

Data gathered from the Study Enrollment Survey helps gauge how recently enrolled participants feel about the study and their experience during the recruitment process (i.e. Did they have enough time to read the informed consent form? Do they understand what is involved to participate?). Gathering this information from enrolled participants can help improve recruitment processes, inform future conversations with prospective participants and ultimately facilitate enrollment to a study.

WHEN/HOW SHOULD THIS SURVEY BE ADMINISTERED?

Invite participants to fill out this survey after they consent to be a part of the study. The survey can be administered as part of the consent process or once the participant returns for their baseline visit. The key is to administer the survey as close to the enrollment date as possible, while ensuring that participants are not overwhelmed with tasks and paperwork during the initial stages of the study.

Indicate to participants how the survey should be submitted so that anonymity is maintained. Consider setting up a drop box or mailbox where participants can submit surveys. Explain to participants that their feedback is very valuable to the study team but that completion of the questionnaire is not mandatory.

AFTER THE SURVEY IS COMPLETED, HOW DO I MAKE USE OF THE DATA?

Create a spreadsheet to track the individual answers that study participants give for each question. Begin analyzing survey data once 10-20% of the recruitment goal has been met. Thereafter, establish a framework for how often survey data should be analyzed based on the study needs.

Based on summary data, you may observe trends or patterns in participant responses that will help identify strengths and weaknesses in the recruitment process. Action steps based on data:



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- > If the majority of participants agrees with most or all the statements in the survey, they feel well-informed about the study and excited about participating. Be sure to mirror participant enthusiasm by thanking them and continuing to address any questions and/or concerns.
- > If many participants disagree or feel neutral about most or all statements in the survey, they may not be well-informed about the study or about what study participation entails. At the next scheduled visit, provide concise, and digestible information about the study objective and procedures. Consider enhancing study recruitment materials and/or talking points. Failure to address knowledge gaps or uncertainty about the study among participants may lead to premature withdrawals.

Study Enrollment Survey can be found on the next page.

Study Enrollment Survey

The [Study/Trial Name] team would like to learn more about your experience in the study so that we can enhance our enrollment process and materials for future volunteers. This survey will take only 10-15 minutes to complete. All responses will be kept anonymous. Thank you for taking the time to complete this survey!

For the statements listed below, please circle the number that best indicates how strongly you agree.

	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
I clearly understand what it means to participate in a clinical trial.	1	2	3	4	5
I was provided with adequate time to read and ask questions about the study and the consent form.	1	2	3	4	5



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The consent form I signed to join the study was clear and easy to understand.	1	2	3	4	5
The site staff fully answered any questions I had about the informed consent form and study.	1	2	3	4	5
I feel fully informed about what to expect throughout the course of the trial.	1	2	3	4	5
I have confidence in the staff that will be carrying out the study.	1	2	3	4	5

	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
I feel that I will gain much from participating in this study and that I'll help advance research.	1	2	3	4	5



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I believe that participating in this study will be a positive experience.	1	2	3	4	5
I would recommend this trial to a friend or family member.	1	2	3	4	5

If you have any additional comments, please list them below:

Thank you for completing this survey!



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